

GUIDELINES FOR AUTHORS

The submission template must be used in a mandatory manner. This journal register in the submission metadata the ORCID iD from authors.

There is no charge of any amount, either in the submission or publication of articles. Editorial team don't receive any fee. In order to maintain this collaborative activity free of charge, we place the target 120 days from the time between the reception and the publication of the articles. For this we adopted the system of continuous flow of publishing with closing of the editions in the months of May, September and January.

Contribution to definition of authorship

The recognition of authorship is based on a substantial contribution, related to the following aspects: (i) designing and delineating the study, analysis and interpretation of the data; (ii) writing or critical review relevant to the intellectual content of the manuscript; (iii) final approval of the version to be published; and (iv) responsibility for all aspects of the work, including ensuring its accuracy and integrity. All those designated as authors must meet the four criteria for authorship, and all those who meet the four criteria should be identified as authors.

At the submission checklist, is required that everyone's participation in the preparation of the manuscript and publicly assume responsibility for its content. At the end of the text of the manuscript, a paragraph should be included with the information on the contribution of each author to its elaboration.

Throughout the text, the international system of units (IS) should be used to indicate measures. The article should have the following structure:

a) Introduction;

b) Materials and Methods;

c) Results and Discussion;

d) Conclusion or Final Considerations;

e) References.

Other sections and subsections are accepted, such as the Bibliographic Review, however, the above sections are mandatory. The availability of a template for submission aims to standardize the submission format text of the journal, reducing the publishing period, and making possible the scheduled periodicity. The list of references should be presented at the end of the text, in a specific section. Do not use footnotes!

General requirements for submission formatting

The language of the article: English.

The article should be prepared and submitted of the journal in word processing program Microsoft Office Word 2003, in ".doc" format, with tables and figures included in the body of the text.

Section headings should be set in bold.

METADATA

- the author's name, surname (it is obligatory to give the author's name and surname in English according to passport data or any other IDs);
- the author's information (place of work or study, city);
- the title of the article;
- the abstract;
- key words (should not duplicate words from the title of the article);

- [JEL Classification](#);
- e-mail;
- [Identifier ORCID](#);
- references.

REQUIREMENTS FOR THE TEXT FORMATTING

Requirements for the structure of the article (elements with text highlighting):

- general problem statement and its connection with main scientific and practical tasks (Introduction);
- analysis of recent researches and publications, which contain background for solution of the given problem and which the author relies on (Analysis of recent researches and publications);
- highlighting of previously unsettled problem constituent that is a part of the main problem, which the article is dedicated to (Previously unsettled problem constituent);
- formulation of the purpose of the article (Main purpose of the article);
- presentation of the main research material with full argumentation of received scientific results (Results and discussions);
- conclusions of the given research and perspectives for further researches in the given direction (Conclusions and further researches directions);
- References;

Requirements for the article formatting:

- the length of the article is from 10 to 15 pages (8000 words including spaces, but excluding an abstract and references)¹;
- page format – A4 format (210 x 297 mm) page;
- page guidelines: top – 25 mm, bottom – 25 mm, left and right – 20 mm.
- Alignment Justify, Line Spacing Single, Paragraph Before 0 pt, After 0 pt, Indentation Right/Left 0 pt.
- Do not use the numbering of pages.
- the article font guidelines: font size – 11-point, font type - Times New Roman, 1,5 line spacing.

Requirements for formatting of the article structural elements:

- JEL Classification (without paragraph indent, semi-bold, centered-alignment): font size – 10-point, font type – Times New Roman;
- the author's name and surname (one line space, without paragraph indent, semi-bold, centered-alignment): font size – 12-point, font type – Times New Roman;
- job of author (without paragraph indent, in italics, centered-alignment): font size – 10-point, font type – Times New Roman, line spacing – 1,5;
- e-mail (without paragraph indent, in italics, centered-alignment): font size – 10-point, font type – Times New Roman;
- the title of the article (one line space, capital letters, without paragraph indent, semi-bold, centered-alignment): font size – 14-point, font type – Times New Roman, line spacing - 1;
- the abstract and key words (one line space, in italics, justified-alignment): font size – 10-point, font type – Times New Roman, line spacing - 1, paragraph indent – 1 cm;
- the text of the article (one line space, justified-alignment): font size – 11-point, font type – Times New Roman, line spacing – 1,5;

¹ Exceptionally, a smaller volume is allowed for doctoral students, but at least 8 pages

- references: font size – 10-point, font type – Times New Roman, line spacing - 1; Paragraph spacing: before 5pt, after 5 pt;
- identifier ORCID – end of paper (in about the authors), without paragraph indent, left-alignment: font size – 10-point, font type – Times New Roman;
- Author Photo – end of paper (JPG/JPEG format with resolution not less than 300 dpi)

Requirements for formatting the abstract and the author's resume in English (Abstract):

Abstract should be not less than 250 words (not less than 2500 characters), arranged in one column 10 pt, font type – Times New Roman; line spacing - 1.

Background of the research should be explained in few sentences.

Objectives: Objectives of the paper should be clearly stated in 1-2 sentences.

Methods/Approach: Methods used in the paper should be explained in 1-2 sentences.

Results: Results of the research should be presented in 1-2 sentences.

Conclusions: Main conclusions should be debriefed in 1-2 sentences.

Requirements for formatting the references (References):

- REFERENCES are formatting according to international bibliographical standard APA-2010 style in accordance with the specimen and requirements set on the website of the Journal.
- References should include not less than 20 sources, covering important previous works realised in the given area of interest on an international scale. References covered by major citation databases are preferred (Scopus, Web of Science).
- The reference be listed alphabetically and names of all authors should be given. Do NOT use "et al." in the list of references!
- The titles of Cyrillic periodicals (journals, collections and others) are given by transliteration, and they are given in parenthesis in English;
- with obligatory citations in the text of the article, which are given in brackets in the text (alphabetically) and they appear in an order of citation or reference;
- references for the personal author's works or articles (self-citation) should not exceed more than 10% from the general number of sources.

Requirements for drawing tables, pictures and formulas:

- tables should have a serial number and a title in the middle (Table 1. Title): font size - 10, interline spacing - 1, font type - Times New Roman;
- text in table: font size - 9, font type - Time New Roman; interline spacing - 1;
- pictures/ drawings must have a serial number and a name in the middle (Figure 1. Title): font size - 10, interline interval - 1, font type - Times New Roman;
- drawings are made in graphic editors, compatible with Word in the format JPG with a resolution of not less than 300 dpi;
- mathematical formulas are provided using the built-in Microsoft Equation formula editor;
- Equations and formulas are arranged in the center of the line, the number of the formula (in round brackets, on the right-hand side of the page, separated by blank lines): font size - 10, interline spacing - 1, font type - Times New Roman.

Final provisions

At the end of data on affiliation of authors of the manuscript author must specify his/her ORCID ID number (for each of the authors ORCID personal number needed) to allow the readers of this article refer to authors' publications in other journals.